

Region 11 Science Fair - CHECKLIST FOR PROJECT/DESIGN ENTRY MATERIALS

“REGION 11 DATA ENTRY” VIA REGION WEBSITE (jdstaregion11.weebly.com)

DUE MONDAY, February 12, 2024

- **Enter** information for EACH project ONLY ONCE!!
- **Print** confirmation page for your records after each entry. Once all projects have been submitted, **PRINT** confirmation listing of all student entries (link on main database page). **READ** through your entries as printed. If you made a mistake, **print** the correction/s on the confirmation listing and we will make any necessary changes. **DO NOT RE-ENTER ANY DATA.**
- **E-Mail** Confirmation List of Project Entries to Regional Co-Chair listed below.
- **Enter** information for judges ONLY ONCE!! (You need **ONE** judge for every **THREE** projects.)
- **Print** confirmation page for your records after each entry. Once all judges have been submitted, **PRINT** confirmation listing of all entries (link on main database page). **READ** through your entries as printed. If you made a mistake, **print** the correction/s on the confirmation listing and we will make any necessary changes. **DO NOT RE-ENTER ANY DATA.**
- **E-Mail** Confirmation List of Judges to Regional Co-Chair listed below.

For all projects, please do the following:

- **Email to Regional Co-Chair:** Student Abstract, Safety Sheet, applicable Endorsements and the state agreement form

All documents should be received in one mailing by **Monday, February 12, 2024**. E-mail to:

Kathy Winters

JDSTAWinters@gmail.com

DO NOT SEND COPIES OF STUDENTS PAPERS