

SCIENCE FAIR PAPER SESSION CHECKLIST

Please follow the following steps in order to register your students for the Regional Paper Session. Take a breath... it is NOT so bad!

1. Go to the Joliet Diocese Science Teacher Association Region 11 website: Link to website: <https://jdstaregion11.weebly.com/> and register in data entry your students who are participating in the PAPER session.
2. Print & scan a summary of the students entered.
3. Scan the state permission slips (whether students can or cannot attend the state fair).
4. Scan the abstract, safety sheet, and endorsements for each PAPER entry. (Please make sure all forms are signed.)
5. Go to the Joliet Diocese Science Teacher Association Region 11 website: Link to website: <https://jdstaregion11.weebly.com/> and register in data entry ONE judge for every TWO students who are participating in the PAPER session. PLEASE NOTE: JUDGES WILL NEED TO JUDGE FOR TWO SESSIONS (ALL AM OR ALL PM) DEPENDING ON YOUR SCHOOL'S SESSION TIME.
6. Print & scan a summary of the judges entered.
7. Rename each student's paper in the format: 11First Last Name (This is the format we need for state.) Please include ENTIRE Paper including abstract, safety sheet, endorsements, and paper as one document for each student.
8. **Email above mentioned documents from #2, #3, #4, #6, and #7 to Annamarie Boyle at: jdstaboyle@gmail.com**
Please write "Science Fair" in subject line.

Please email Annamarie Boyle (jdstaboyle@gmail.com) with questions or concerns. I am very happy to offer help and support!

Thank you,

**Annamarie Boyle
Paper Session Chair**